

A stylized graphic of a flame in shades of orange and yellow, composed of several overlapping, teardrop-shaped elements. The text is centered over this graphic.

*IGNATIAN SPIRITUALITY
INSTITUTE*

APPLICATION PACKET



IGNATIAN SPIRITUALITY INSTITUTE

John Carroll University

APPLICATION INSTRUCTIONS

1. Fill out the application form. If you wish, you may attach a more detailed resume or curriculum vitae.
2. Write a faith/life autobiography (3-5 pages). Briefly describe your faith/life journey, including your relationship with God, the people, places and events that have most formed you in your faith, the place of prayer in your life, and any experiences you have had with spiritual direction, especially with the Ignatian Spiritual Exercises. Include a statement expressing how you have come to desire training in spiritual direction.
3. On a separate sheet, write your vision of ministry, especially the ministry of spiritual direction (no more than one page).
4. Request transcripts from any institutions of higher learning you have attended and have them sent directly to the ISI.
5. Distribute reference forms to three people who will be able to recommend you to the program. Select people who can speak knowledgably about your suitability for the ministry of spiritual and retreat direction, people who have observed you in a professional or ministerial setting, or people with whom you have shared your life of faith. Have them send their references directly to the ISI.

Admission materials are due in the ISI office by April 1.

NB: We will accept applications after April 1 if our quota is not reached by then. Early application is strongly advised.

Members of the ISI Steering Committee will evaluate the application materials and select candidates to be invited for an interview. After the interview with 3 members of the Steering Committee you will be notified of the decision regarding your acceptance.

Ignatian Spirituality Institute
John Carroll University
20700 North Park Blvd.
University Heights, OH 44118



IGNATIAN SPIRITUALITY INSTITUTE

John Carroll University Application for Admission

Date _____

Name: _____
(first) (middle) (last) (maiden)

Address _____

Phone (home) _____ (work) _____

(cell) _____ **E-Mail** _____

Fax _____ **Date of Birth** _____

Are You: (circle as appropriate):

Married Single Divorced/Separated Widowed Clergy Vowed Religious

Denomination and Parish/Faith Community Affiliation:

Denominational Affiliation _____ Diocese _____

Parish/Faith community _____ How Long? _____

Education: (Indicate all degrees, including major subject of study.)

School	City/State	Dates	Degree
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List other relevant non-degree theology/religious studies program (workshops, retreats, etc.).

Employment History (List current employment first)

Employer _____ Address _____
Position _____ Dates _____
Employer _____ Address _____
Position _____ Dates _____
Employer _____ Address _____
Position _____ Dates _____

References: (Distribute forms to those who will provide a reference for you.)

Name _____
Address _____
_____ Phone _____
Name _____
Address _____
_____ Phone _____
Name _____
Address _____
_____ Phone _____

Have you ever been convicted of, pleaded guilty to or no contest to any crime other than a minor traffic offense?

Yes ___ No ___ If your answer is yes, please explain below.
(Answering yes is not grounds for denial of admission.)

Do you currently hold any professional license and/or certificate? Explain.

Have you ever had to give up or had a professional license or certificate revoked? Explain.

I affirm that the information contained in this application is, to the best of my knowledge, true. I understand that omission or falsification of any information contained in this application will be grounds for denial of admission or dismissal from the ISI program.

Signature _____ **Date** _____



IGNATIAN SPIRITUALITY INSTITUTE

John Carroll University
Reference for Admission

Name of Applicant _____

My preference regarding confidentiality of the recommendation is as follows:

____ I wish to have access to this letter of recommendation; it will not be confidential and will be incorporated into my application.

____ I waive my rights of access to this letter of recommendation and request it be incorporated as confidential material into my application.

(Signature of Applicant)

(Date)

NOTE TO RECOMMENDER: The person named above is applying for admission to the Ignatian Spirituality Institute and has requested that your evaluation be included as part of the information on which admission will be determined. Under the FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA) of 1974, this applicant (if admitted and enrolled) will have access to the information provided unless the right to such access has been waived by the statement above.

Please read the attached description of the Ignatian Spirituality Institute Program. On a separate sheet of paper, please respond to the following questions as thoroughly as you are able.

How long and in what capacity have you known the applicant?

Comment on the applicant's suitability for the ministry of spiritual and retreat direction. Include in your assessment the applicant's intellectual ability, emotional balance, ministerial and interpersonal skills and spiritual maturity.

Given the nature of the profession for which students in this program will prepare, they must exhibit a high level of emotional and social maturity. If you have observed any behavior that might hamper the applicant's functioning within this field, please specify this below.

Do you recommend this applicant to the program? Explain.

Name _____ Title _____

Organization _____

Address _____

Telephone _____

Signature _____

Please sign and return this form, along with your written recommendation to the following address:

IGNATIAN SPIRITUALITY INSTITUTE
John Carroll University
20700 North Park Boulevard
University Heights, OH 44118-4581

IGNATIAN SPIRITUALITY INSTITUTE
at John Carroll University

The Ignatian Spirituality Institute (ISI) offers an educational program for the training of spiritual directors in the tradition of the *Spiritual Exercises* of Ignatius Loyola. The ISI is ideally suited to those interested in the ministry of spiritual direction and/or retreat work. However, more generally, the ISI offers adult Christians of any denomination theological and spiritual tools for deepening Christian life and ministry, whether in the home, parish, congregation, or workplace.

As an affiliate program of the Department of Religious Studies, courses are held at John Carroll University. The program is structured as a non-credit, non-degree certificate program running concurrently with the Fall-Spring academic calendar at the university. Instructors are members of the John Carroll University faculty, with occasional guest lecturers.

The program is designed around three areas of study: a) theology and scripture, with particular emphasis on Christian anthropology, christology, and scriptural exegesis as resources pertinent to the work of spiritual direction; 2) spirituality, particularly Ignatian spirituality, the *Spiritual Exercises*, discernment, types of prayer and mysticism; and 3) psychology, with particular focus upon models of psychosexual maturation and faith development, and the cultivation of listening skills.

Year I is academically focused, with classes meeting twice a month in the evenings, along with occasional weekend workshops. Year II is focused on the supervised practicum. Ordinarily this means the specific practice of spiritual direction, either of individuals or groups, under the guidance of a supervisor. Upon request, students may design an alternative program to bring the tradition of the *Spiritual Exercises* into their own ministry or profession, whatever that might be. In addition, classes meet once a month, with a few weekend workshops.

Requirements for admission include a written spiritual autobiography, three letters of recommendation, a record of education and work history, and an interview with the ISI Admissions Committee. Generally, it is expected that ISI participants will have completed a college degree, have several years of steady work or professional experience, and a variety of life experiences. The ISI Admissions Committee may make exceptions to these general criteria.

The ISI is intended for those Christians who have made basic life choices and have a regular habit of prayer or the desire to cultivate one. Christians from any denomination or walk of life are welcome.

For further information contact:

Joan M. Nuth, Ph.D.

Ignatian Spirituality Institute

John Carroll University

20700 North Park Blvd.

University Heights, OH 44118

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